

LUDDINGTON & HALDENBY PARISH COUNCIL

Parish Clerk – C. Fox

Luddington Village Hall, High Street, Luddington, North Lincolnshire, DN17 4QP

Telephone: 01724 798770

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Dear Councillor,

You are hereby summoned to attend the meeting of Luddington and Haldenby Parish Council on **Monday 6th February**. Proceedings will be held at Luddington Village Hall, commencing at **7.00pm**.

In accordance with the provision of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting.

The Recording at Council Meetings is allowed only with full knowledge of the Chairman of the meeting and must be conducted openly.

The agenda is set out below.

C. Fox

Clerk to the Parish Council

Date of issue 25th January 2023.

2302/01 To note apologies for absence and resignation notices.

2302/02 Public Participation.

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation. Members of the public may raise subjects, which they wish to bring to the attention of the Parish Council. Items relating to matters on the agenda will be taken first and any decisions will be made when the meeting is declared opened.

2302/03 Declaration of Interest.

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

2302/04 Minutes of previous meeting.

Minutes of the Parish Council Meeting held on 9th January 2023 to be approved and signed.

2302/05 Chair's Report/Accounts

Financial report - Appendix A

Parish Council Annual Commitments Appendix B

2302/06 Report from Ward Cllrs on NLC issues.

To receive a report from the ward councillors on North Lincolnshire Council issues.

2302/07 Reports.

To receive an update report on the following areas determining any actions required.

1. Elections 2023
2. Coronation of HM Charles III
3. Village Newsletter
4. Footpaths
5. Highways
Pavement Gritting & spreader purchase.
6. Improvements on the square
7. Grass Cutting contract (NLC & March tender)
8. Playfield field committee update
9. Northern Forest Planting Scheme
10. Online Documentation "Responsible persons"
11. Speeding in the village & Speedwatch
12. Notice Board

2302/08 Police Matters / NATs / Neighbourhood Watch.

To discuss any matters arising.

2302/09 Planning.

PA/2023/32 – Luddington & Garthorpe Primary School

Planning permission to erect an extension to the rear of the school

2302/10 Correspondence.

To discuss any correspondence received.

2302/11 Microgrant Applications.

None received since last meeting.

2302/12 Additional agenda Items for the next meeting.

None received since last meeting.

2302/13 To confirm date for next meeting

Appendix A

Invoices paid via online banking since the last meeting, current balance highlighted:

24 January 2023	D/D	E.ON NEXT	-	£28.90	-
20 January 2023	DPC	RM ADAMS	-	£164.00	£10221.98

Finance outstanding

In **£00.00**

Out **£00.00**

Matters Arising from January 2023 minutes.

- 2301/08-03 Coronation of HM Charles III**
The council have **RESOLVED** to support the Village Hall and added 3 benches, which will be placed in various locations in the village, to the current Playing Field grant application to commemorate this occasion.
- 2301/08-04 Village Newsletter**
The council **RESOLVED** to produce a New Year Parish Council newsletter and for the Chair Cllr R Adams to liaise with the Village Hall for dates of their newsletter for the Parish Council to contribute. The council also **RESOLVED** to help with the distribution of the newsletter.
- 2301/08-06b Pavement Gritting & Spreader Purchase**
The council **RESOLVED** that a spreader must be purchased for the gritting of the pavements as a Health & Safety issue. 3 quotes obtained. Cllr R Adams to proceed.
- 2301/08-07 Improvements on the square**
Mr M Johnson, NLC Highways Officer, confirmed to the Chair prior to the meeting that a 4ft bolder was available for the memorial on the square. The trees only need topping not trimming. The council **RESOLVED** for the clerk to obtain 3 quotes for this work. The council also **RESOLVED** for Cllr Reed to obtain 3 quotes for the landscaping and design of the memorial area.
No response regarding the highway width of Church Mere.
- 2301/08-08 Grass Cutting Contract**
The council **RESOLVED** that the current contract with Complete Weed Control needs to be clarified to determine if 2023 tenders are required, Clerk to investigate.
- 2301/08-10 Northern Forest Planting Scheme**
Cllr R Adams has been unable to contact the Landowner of Ox Pastures. The council **RESOLVED** to continue with the urgent planting in January subject to the landowner's agreement.
- 2301/08-11 Online Documentation "Responsible persons"**
Initial drafts for all documents received. Cllr Reed to finalise and email to the clerk.
Community Emergency box and Plan. The council **RESOLVED** to create 2 new updated boxes and discover the whereabouts of the old ones. A survey will be sent to all Luddington households for completion.
- 2301/08-12 Speeding in the village & Speedwatch**
The council **RESOLVED** for Cllr Reed to obtain quotes for 3 speed cameras and liaise with the NLC regarding positioning and erection.
- 2301/08-13 Notice Board**
The council **RESOLVED** to replace the existing one with a larger one and re-site in front of the Village Hall. Cllr Reed to obtain the quotes.
- 2301/09 Police Matters / NATs / Neighbourhood Watch.**
The council **RESOLVED** to inform residents the importance of reporting any crime via the 101 number or the website www.humberside.police.uk. Initially this will be through social media and the website.

Luddington & Haldenby Parish Council Annual Commitments

January:	Set Precept & Budget; add to minutes when agreed.
March:	Kyanite Web hosting plus SSL certificate.
March	Grass Cutting contract.
April:	PKF Littlejohn AGAR.
April:	ICO GDPR certification
April:	Claim VAT for previous year.
May:	Standing Orders Review AGM. Review NLC contract for grass cutting (2026).
June:	Annual Review of Declaration of interests, only need to notify if any changes to existing declaration.
June:	BHIB Public liability insurance.
June:	ERNLLCA membership.
September:	Playing field play equipment inspection.
December:	Begin precept discussions & calculations.